

Appendix 2- Driver fees and Charges Breakdown

Activity	Officer	Specific Activity	Drivers Grant - 2 badges	Drivers - Renewal 2 badges	Private Hire Drivers Grant - 1 badge	Private Hire Drivers - Second badge after initial grant	Private Hire Drivers - Renewal 1 badge	Hackney Carriage Drivers Grant - 1 badge	Hackney Carriage Drivers - Second badge after initial grant	Hackney Carriage Drivers - Renewal 1 badge
Administration	Lead Licensing & Enforcement Officer	Assessment of medical exam	x		x			x		
	Customer Services Team	Receipt & Verification of application		x		x	x		x	x
	Transactional Services Team	Receipt & Verification of application	x	x	x		x	x		x
		Medical Referrals	x		x			x		
		Knowledge Test	x		x			x		
		Receipt of Disclosure & Barring Service Monthly Reminder Letters	x		x			x		x
Licensing and Public Safety Committee	Lead Licensing & Enforcement Officer		x	x	x	x	x	x	x	x
	Legal Team		x	x	x	x	x	x	x	x
	Democratic Services Team		x	x	x	x	x	x	x	x
General Licensing Sub Committee	Lead Licensing & Enforcement Officer				x	x	x	x	x	x
	Legal Team				x	x	x	x	x	x
	Democratic Services Team				x	x	x	x	x	x
Licensing Liaison Panel Meetings	Regulatory Services Manager		x	x	x	x	x	x	x	x
Inspections/Compliance	Lead Licensing & Enforcement Officer		x	x	x	x	x	x	x	x
Complaints/Service Requests	Lead Licensing & Enforcement Officer		x	x	x	x	x	x	x	x
Medical Referrals	Regulatory Services Manager		x	x	x	x	x	x	x	x
Direct Costs	N/A	DVLA Mandate	x		x			x		
	N/A	Medical Referrals	x	x	x		x	x		x
		Draft Cost	£212.80	£113.67	£275.32	£173.92	£184.42	£213.04	£111.64	£122.13
		Current Fee	£228.00	£208.00	£166.00	£135.00	£145.00	£166.00	£135.00	£145.00
		Increase/(Decrease) in Fee	(£15.20)	(£94.33)	£109.32	£38.92	£39.42	£47.04	(£23.36)	(£22.87)